

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD JULY 5, 2016, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Mayor Joens called the meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Terence Pratt, Council Member
Kyla Allen, Council Member
Linda Norman, Council Member

COUNCIL MEMBERS ABSENT

Ruben Jauregui, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager
Matt McLean, Deputy Clerk
Steve Horton, City Attorney
Bruce Morrow, Transportation Manager
Morgan Scott, Development Services Manager
Steve Gesell, Police Chief

PLEDGE OF ALLEGIANCE

Chief Gesell led the pledge of allegiance.

SUMMARY OF CURRENT EVENTS

Mr. Bartosh announced there was a large crowd at the Fourth of July celebration.

Mayor Joens stated we did have a great event at the Fourth of July celebration, and thanked Richard Faust for the wonderful patriotic program that he does every year. She attended a NACOG meeting this past week, the Clemenceau Museum 25th Anniversary, and a Chamber of Commerce regional mixer at the Blazin' M.

Council Member Pratt announced that he attended the homeless coalition meeting.

INTRODUCTION OF NEW EMPLOYEES - Rebecca Wolf Hernandez, & Caysha McComack--
Communications Specialists

The council were introduced to the new Communication Specialists Rebecca Wolf Hernandez and Caysha McComack.

AWARDS

EMPLOYEE OF THE QUARTER AWARD--SANDRA JACOBS, ADMINISTRATIVE ASSISTANT, CITY HALL.

The council presented Ms. Jacobs with a check and certificate for being selected to receive the employee of the quarter award.

EYES (EMPLOYEES YIELDING EFFECTIVE SAFETY) QUARTERLY AWARD--RAY KLEISS, TRANSIT DRIVER

The council presented Mr. Kleiss with a check and certificate for being selected to receive the EYES (Employees Yielding Effective Safety) award.

HEALTHY ARIZONA WORKSITES PROGRAM SILVER AWARD PRESENTED TO THE CITY FOR CREATING A PLAN OF ACTION TO ENCOURAGE HEALTHIER, MORE PRODUCTIVE EMPLOYEES

The Cottonwood Wellness Team (Ryan Bigelow, Trevor Faust, and Kirsten Lennon) reviewed the silver award the city received in the Healthy Arizona Worksites Program for creating a plan of action to encourage healthier, and more productive employees.

Teresa Salama, Worksites Management Analyst from Maricopa County, reviewed the accomplishments for the City of Cottonwood.

CALL TO THE PUBLIC

No comments from the public.

APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 17, 2016; WORK SESSION OF JUNE 14, 2016; REGULAR MEETING OF JUNE 21, 2016; AND SPECIAL MEETING OF JUNE 23, 2016

Council Member Pratt moved to approve the minutes. The motion was seconded by Council Member Allen, and carried unanimously.

CONSENT AGENDA

RESOLUTION NUMBER 2841--ENTERING INTO A COOPERATIVE AGREEMENT WITH THE ARIZONA STATE FORESTRY DIVISION, STATE FORESTER, FOR THE PROTECTION OF ITS FORESTS AND WILDLANDS

APPOINTING FIRE MARSHAL RICK CONTRERAS AS A DEPUTY FIRE INSPECTOR FOR THE STATE FIRE MARSHAL'S OFFICE

AGREEMENT WITH MINGUS UNION HIGH SCHOOL DISTRICT FOR A SCHOOL SAFETY OFFICER

RENEWAL OF A CONTRACT WITH HOFFMAN SOUTHWEST CORP (DBA PROFESSIONAL PIPE SERVICES) FOR TRENCHLESS SEWER LINE REPAIR SERVICES

Vice Mayor Pfeifer moved to approve the Consent Agenda. The motion was seconded by Council Member Norman, and carried unanimously.

Mayor Joens requested the Deputy Clerk read Resolution Number 2841 by title only.

RESOLUTION NUMBER 2841

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, ENTERING INTO A COOPERATIVE AGREEMENT WITH THE ARIZONA STATE FORESTRY DIVISION, STATE FORESTER, FOR THE PROTECTION OF ITS FORESTS AND WILDLANDS.

NEW BUSINESS

APPROVING THE TITLE VI (CIVIL RIGHTS ACT OF 1964) IMPLEMENTATION PLAN FOR THE COTTONWOOD AREA TRANSIT SYSTEM

Mr. Morrow stated we reviewed the Title VI plan back in February, but the Arizona Department of Transportation came up with a new template that they wanted the city to use, so it needs to be approved by the council again.

Council Member Pratt stated he read through the implementation plan and it makes sure that we don't discriminate, and if we don't implement this we could lose out on the grant which could cost the taxpayers money. He sees no reason why we wouldn't approve this.

Council Member Pratt moved to approve the revised Title VI Implementation Plan required for ADOT 5311 Grant Approval. The motion was seconded by Council Member Norman.

Mr. Horton stated in our personnel manual we have a non-discrimination policy, and the police department just applied for a grant and we had to attest to our non-discrimination practices. At some point, we might want to implement a city wide anti-discrimination policy across all the different domains that we operate.

Mayor Joens stated she thinks that is a really great idea, and it would show that we do not discriminate.

The council agreed.

The motion passed unanimously.

APPROVAL OF CONTRACT WITH CAPITAL IMPROVEMENT LLC, FOR THE RECONSTRUCTION OF THE ASPHALT APRON, PHASES 1 AND 2 AT THE COTTONWOOD AIRPORT

Mr. Scott stated our airport apron is approaching the end of its useful life, so we do need to look at reconstructing it. Many of our airport users petitioned the FAA (Federal Aviation Administration) for extra money which the FAA came through with. They broke the design out in five different phases since we don't have enough money to redo the whole thing at once. Originally the FAA thought we could do this in three different phases, but there is a possibility of completing the project in two phases. That is why the motion tonight is pending the approval of by the FAA. Phase 1 and Phase 2 had two different low bidders. Right now we are petitioning the FAA to give us an extra \$30,000, and then we can move forward with phase 1 and phase 2 this year.

Council Member Allen moved move to approve the contract with Capital Improvements L.L.C. for a not-to-exceed amount of \$917,495 for reconstruction of phases 1 and 2 of the asphalt apron at the Cottonwood Airport pending final approval of funding from the Federal Aviation Administration (FAA). The motion was seconded by Council Member Pratt, and the motion passed unanimously.

AWARD OF BID AND APPROVAL OF CONTRACT WITH WASTE MANAGEMENT OF ARIZONA, INC., FOR SOLID WASTE DISPOSAL SERVICES FOR THE COTTONWOOD SOLID WASTE TRANSFER STATION

Mr. Scott stated Waste Management was the low bidder for the hauling services from the transfer station, and staff is recommending we move forward with a new contract with Waste Management. We have adjusted this contract so they will do hauling services on Saturdays, which will help our operators and hopefully bring costs down.

Council Member Pratt moved to award the contract for Transfer Station Solid Waste Disposal Services to Waste Management. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

CLAIMS/ADJUSTMENTS

Council Member Norman moved to pay the claims. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Council Member Allen, and carried unanimously. The meeting adjourned at 6:43 p.m.

Diane Joens, Mayor

ATTEST:

Matthew McLean, Deputy Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on July 5, 2016. I further certify that the meeting was duly called, and that a quorum was present.

Matthew McLean, Deputy Clerk

Date